

SRI. C. ACHUTHA MENON GOVERNMENT COLLEGE,  
THRISSUR, KUTTANELLUR

Ph. 0487 – 2353022

HANDBOOK

AND

CALENDAR

PART – II

2015-2016

## THE PLEDGE

India is my country. All Indians are my brothers and sisters.

I love my country and I am proud of its rich and varied heritage, I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders respect and treat everyone with courtesy.

To my country and my people, I pledge my devotion. In their well-being and prosperity alone lies my happiness.



## OUR EMBLEM

The emblem of the college is a pictorial representation of its vision and mission. Just beneath the name of the college is given the picture of a book kept open. The avowed mission of the institution is to transform all who enter its portals into better informed and more useful citizens. Even in this era of advanced technology and scientific progress, books come handy in a big way for the dissemination of knowledge. Knowledge is power. The Sanskrit dictum *Jnanam paramjnjothi* forming part of the emblem means that knowledge is the supreme form of light. Just above the name of the place where the college is situated, is given the picture of a burning lamp. Significantly enough, it is shown to burn in darkness. A lamp serves to dispel darkness. That is what a guru/teacher also does: she/he dispels the darkness of ignorance from the mind of every student. The motto of the college clearly echoes the Upanishadic statement *tamaso ma jyothirgamaya*.

## TELEPHONE NUMBERS

1.	All India Radio, Thrissur	-	2323570
2.	Corporation of Thrissur	-	2422020
3.	District Development Office for Scheduled Castes	-	2360381
4.	Deputy Director of Collegiate Education, Thrissur	-	2331726
5.	District Panchayath Office	-	2360251
6.	District Treasury Officer	-	2360348
7.	District Collector	-	2361020
8.	District Stationery Officer	-	2381674
9.	District Conservator of Forests	-	2422946
10.	District Private Bus Operators Association	-	2335098
11.	District Hospital	-	2331178
12.	District Medical Officer	-	2333242
			2320466
13.	District Information Officer	-	2360644
14.	District Supply Officer	-	2360046
15.	District Planning Officer	-	2360672
16.	Deputy Superintendent of Govt. Press, Shoranur	-	0466-2220434
17.	Employment Exchange	-	2331016
18.	Fire Force	-	101,2423650
19.	Institute of Advanced Studies in Education, Thrissur	-	2331185
20.	K.K.T.M. Govt. College, Pullut	-	0480-2802213
21.	Kerala State Electricity Board, Nadathara	-	2370473
22.	Keltron, Ernakulam	-	0484-2401360
23.	Keltron, Thiruvananthapuram	-	0471-2729993
24.	Kuttanellur Service Co-Operative Bank	-	2352294
25.	KILA	-	2201061

26.	Kerala Water Authority, Paravattani	-	2338380
27.	Medical College	-	2206450
28.	N.C.C. Office	-	2333735
29.	New India Assurance Company Ltd.	-	2338119,2331162
30.	P.W.D. Buildings Division	-	2333030
31.	P.W.D. Buildings Sub-division	-	2333444
32.	Police Station, Ollur	-	2352320
33.	Police Control Room	-	100,2424193
34.	P.M.G. College, Chalakudy	-	0480-2701636
35.	Regional Transport Officer	-	2360262
36.	Railway Station	-	131,2423150
37.	Rest House	-	2332016
38.	Sub Treasury, Thrissur	-	2331025
39.	S.I.D.C.O., Ollur	-	2352347
40.	Service of Ambulance	-	101,242105041
41.	State Bank of Travancore, Paramakkavu	-	233118042
42.	S.B.T. Demand Draft Section	-	2331286
43.	Tribal Development Officer, Chalakudy	-	0480-270728
44.	Tahsildar, Thrissur Taluk	-	2331443
45.	B,S.N.L. Sub Division Office, Ollur	-	2353000
46.	UGC Academic Staff College University of Calicut	-	0494-2407351
47.	UGC Academic Staff College University of Kerala	-	0471-2308989

*Directorate of Collegiate Education, Thiruvananthapuram*

1.	Director of Collegiate Education	-	04741-2303548
2.	General Phone (Office)	-	0471-2303107
3.	Additional Director	-	0471-2304889
4.	Administrative Officer	-	0471-2305547
5.	Finance Officer	-	0471-2304731
6.	Special Officer for Scholarship	-	0471-2326580

*University of Calicut:*

1.	Vice Chancellor	-	0494-2400241
2.	Pro-vice Chancellor	-	0494-2400243
3.	Registrar	-	0494-2400252
4.	Controller of Examinations	-	0494-2400291
5.	Finance Officer	-	0494-2400224
6.	Dean of Students' Welfare	-	0494-2400296
7.	Public Relations Officer	-	0494-2400263, 2407230
8.	Examination Enquiry	-	0494-2400224
9.	Director, College Development Council	-	0494-2407128
10.	Director, Academic Staff College	-	0494-2400352
11.	Fax	-	0494-2400269

Telecommunication Services:

1.	Directory Enquiry	-	197
2.	Directory Enquiry from out-station	-	183111
3.	Trunk Booking	-	180
4.	Trunk Assistance / Cancellation	-	181
5.	Trunk/STD Information	-	183
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**SRI.C.ACHUTHA MENON GOVERNMENT COLLEGE,**

**THRISSUR, PIN – 680 014**

**Phone No. : 0487-2353022**

**1.BRIEF HISTORY OF THE COLLEGE**

The Thrissur Government College started functioning in the premises of the present Institute of Advanced Study in Education situated at the Palace Road, Thrissur, on 14 August 1972. On 1 April 1991 the College was shifted to its present campus at Kuttanellur, 7 Kms east of Thrissur City. The dt. 31-8-1998 and G.O. (Ms.) No. 15/99/H.Edn., Tvm., dt. 23-1-1999 renamed the college as “Sri.C.Achutha Menon Government College, Thrissur”. In 2006, the college was accredited by NAAC with B+ Grade.

The name of the College has been included in the list of Colleges prepared under Section 2 (f) of the U.G.C. Act, 1956 under Government College teaching up to Postgraduate Degree. The College is eligible to receive Central Assistance in terms of the rules framed under Section 12B of the U.G.C. Act, 1956 as per the letter No. F.8/2/95 (CPP-1) dt. 1-6-1996 of the Under Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi.

**1.PROGRAMMES OF STUDY**

Programmes of Study (CCSSUG) (Choice-Based Credit Semester System)

**1. B.A./B.Com./B.B.A. (Six Semesters)**

(a) B.A.Programme in Economics

No. of Common Courses .. 10



No. of Core Courses	..	14
No. of Complimentary Courses	..	8
Open Course	..	1
Elective	..	1
Project	..	1
(b) B.A. Programme in History		
No. of Common Courses	..	10
No. of Core Courses	..	14
No. of Complimentary Courses	..	8
Open Course	..	1
Elective	..	1
Project	..	1
(c) B.A. Programme in English Language and Literature		
No. of Common Courses	..	10
No. of Core Courses	..	14
No. of Complimentary Courses	..	8
Open Course	..	1
Elective	..	1
Project	..	1
(d) B.Com. Programme		
No. of Common Courses	..	10
No. of Core Courses	..	14
No. of Complimentary Courses	..	8
Open Course	..	1
Project	..	1
(e) B.B.A. Programme		
No. of Common Courses	..	10
No. of Core Courses	..	14
No. of Complimentary Courses	..	8

	Open Course	..	1
	Project	..	1
(f)	B.Sc. Programme in Psychology		
	No. of Common Courses	..	10
	No. of Core Courses	..	15
	No.of Complimentary Courses	..	8
	Open Course	..	1
	Project	..	1
(g)	B.Sc. Programme in Computer Science		
	No. of Common Courses	..	10
	No. of Core Courses	..	15
	No.of Complimentary Courses	..	8
	Open Course	..	1
	Project	..	2
(h)	Open Courses offered in the College		
	EN 5D 01	:	Film Studies (Dept. of English)
	EC 5D 03	:	Banking (Dept. of Economics)
	HY 5D 1	:	Heritage Studies (Dept. of History)
	BC 5 D 03	:	Basic Accounting (Dept. of Commerce)
	BBVD 1	:	Hospitality Management (Dept. of Commerce)
	PE 5 D 03	:	Physical Activity, Health and Wellness (Dept. of Physical Education)
	PS 5 D 01	:	Personal Effectiveness (Dept. of Psychology)
	CS 5 D 02	:	Web Designing (Dept. of Computer Science)

(CUSSPG) (Credit Semester System)

### **M.A./M.Com. (Four Semesters)**

- (a) M. A.. Programme in English Language and Literature
- (b) M.A. Programme in Economics

(c) M.A. Programme in History

(d) M.Com. Programme

### 3. EXTRA-CURRICULAR ACTIVITIES, EXTENSION

#### SERVICES AND ASSOCIATIONS:

#### **A. Committees**

- |   |                         |
|---|-------------------------|
| 1. Academic Monitoring Committee                      | - Vice Principal        |
| 2. Purchase Committee                                 | -Dr. E. Murali          |
| 3. Planning Board                                     | -Principal              |
| 4. Admission Committee                                | - Dr. B. Vijayakumar    |
| 5. University Examinations Chief Superintendent       | –Sri. S.V. Rajkumar     |
| 6. University Examinations Asst. Chief Superintendent | –Sri. N.J. Johnson      |
| 7. Fine Arts Advisor                                  | - Smt. Lakshmi G. Menon |
| 8. Anti Harassment ( Harassment at Work Place)        | – Smt. Animol Jacob     |
| 9. Jagratha Samithi                                   | - Sri. Siyar Manura     |

#### **B. Literary Club**

##### 1. *Vagartha*

The central aesthetic space of the campus that caters to the artistic and creative aspirations of students.

- |                       |                      |
|-----------------------|----------------------|
| Staff Coordinators .. | 1. Smt. Saritha V.C. |
|                       | (Dept. of History)   |

##### 2. *Sruthi*

A nest for the music talents of the campus.

- |                      |                       |
|----------------------|-----------------------|
| Staff Coordinator .. | Smt. Lakshmi G. Menon |
|                      | (Dept. Of English)    |

##### 3. *Drusya*

A campus location for the appreciation of films

- |                      |                    |
|----------------------|--------------------|
| Staff Coordinator .. | Smt. Saritha V.C.  |
|                      | (Dept. of History) |

4. *Samvada Vedi*

A dais for discussions and debates on contemporary issues.

Staff Coordinator .. Smt. Saritha V.C.  
(Dept. of History)

5. *Ezhuthu*

An informal gathering of the young writers and poets of the college.

Staff Coordinator .. Smt. Saritha V.C.  
(Dept. of History)

6. *Quiz Club*

Quiz Club is an active interest group which tries to promote the culture of quizzing on the campus and provides a platform to bring all the quizzers together. With the aim of spreading knowledge, the club organizes inter-departmental quizzes in the college.

Staff Coordinators .. Smt. Animol Jacob  
(Dept. of History)

**C. Awareness Forums**

1. *Tourism Club*

Tourism in Kerala is going through a significant phase of growth and development. We have to re-establish the traditional Indian concept of 'atithi devo bhava' in the Tourism Industry. Our motto should be to receive a guest and to send back a friend. Tourism and the hospitality industry can develop only with the cooperation and wholehearted patronage of a friendly and hospitable host community. It is with this objective that the Department of Tourism Club in the college aims at creating proper awareness about tourism among the students.

Staff Coordinators .. Sri.E.Murali  
(Dept. of Commerce)

2. *Greens Club/Nature Club*

The club aims at Conservation of Nature through environment education and awareness campaigns. The club strives to promote interest in and knowledge about wildlife, forests, and the local flora and fauna among the students of the college. “Care our Nature” is the motto of the club.

Staff Coordinator .. Smt.Sini P.M.  
(Dept. of History)

3. *Women’s Cell*

An organization for the empowerment of girl students of the college. It conducts various awareness programmes on gender based issues that girl students may face in the contemporary society.

Staff Coordinator .. Dr. Remya R.  
(Dept. of Economics)

4. *Entrepreneurship Development Club*

The club aims at developing the entrepreneur skills of the students through classes, seminars and industrial visits. The club functions under the financial assistance of Kerala State Industrial Department.

Staff Coordinator .. Sri. S.V. Rajkumar  
(Dept. of Commerce)

**D. Extension Services**

1. *National Cadet Corps (NCC)*

An organization providing the students exposure to a wide range of activities with a district emphasis on social service, discipline, and adventure training. “Unity and Discipline” is the motto of NCC.

NCC Officer .. Lt. C.K.Thomas  
(Dept. of Physical Education )

2. *National Services Scheme (NSS)*

The aim of NSS is to educate the students through community service and enrich their personality. It arouses the students' social awareness by providing them opportunities to work with the public for community development.

NSS Programme Officers..

1. Dr. Sijo Varghese

(Dept. of English)

2. Smt. Razeena P.R.

(Dept. of English)

3. *Compulsory Social Service (CSS)*

University of Calicut introduced Compulsory Social Service to the UG students from 1998-99 academic year onwards. The aim is to arouse social conscience in the student community and inculcate the values of social service in them. The tutors/class teachers are in charge of executing and monitoring the programme.

College Coordinator ..

1. Sri. Ranjith Kumar.K.C

(Dept. of Political Science)

2. Smt. Flowery Francis

(Dept. of Statistics)

**E. Associations and Councils**

1. *Parent-Teacher Association (PTA)*

The PTA aims to foster and promote good relationship among the members of the teaching staff, students, and guardians of the students and ensure the smooth working of the college maintaining good discipline and high academic standards.

PTA Secretary ..

Smt. Smitha R.

(Dep. of Economics)

2. *Internal Quality Assurance Cell (IQAC)*

The IQAC works in accordance with the guidelines issued by the UGC. It aims to develop a system for the conscious, consistent, and catalytic action

to improve the academic and administrative performance of the institution. Dissemination of information of various quality parameters of higher education, documentation of various programmes and activities leading to quality improvement of the college are some of the important functions of the IQAC. IQAC meets at least once a month.

Convener .. Sri.P.K. Vijayan  
(Dept. of Commerce)

3. College Development Team (Welfare Committee)

The overall development of the college is entrusted to this committee.

Convener Sri.P.K. Vijayan  
(Dept. of Commerce)

4. *College Discipline Committee*

The Discipline Committee assists the Principal in maintaining discipline and good order in the campus. It is constituted with faculty members from all the departments of the college.

Convener .. Dr. B. Vijayakumar  
(Dept. of Hindi)

5. *Grievance Redressal Cell (GRC)*

As per the regulations of the University of Calicut for Choice based Credit Semester System, 2009, the college has formed a Grievance Redressal Committee in each department consisting of the course teacher and one senior teacher as members and head of the department as chairman. This committee shall address all grievances relating to the internal assessment grades of the students. There shall be a college level Grievance Redressal Committee comprising the student advisor, two senior teachers, two staff council members (one shall be elected member) as members and Principal as chairman.

College Coordinator Smt. Sangeetha P.G.

(Dept. of Economics)

6. *Anti-ragging Committee*

As per UGC regulations on curbing the menace of ragging in higher education institutions, 2009, dated 17 June 2009, the college has constituted a committee known as Anti-ragging Committee headed by the Principal of the college.

College Coordinator .. Sri.Eldhose K.V.  
(Dept. of Commerce)

7. *Anti-narcotic Club*

As per the drive against the use of narcotic substances in campuses initiated by the Govt. of Kerala, an Anti-narcotic Club is functioning in the college with the Principal as the chairperson and the Sub-inspector of Police, Ollur as the convener.

College Coordinator .. Sri.Eldhose K.V.  
(Dept. of Commerce)

8. *Alumni Association*

An organization for the former students of the college to come into contact with one another for the welfare of the college. The Alumni Association functions at two levels: Department and College. Each department has a department coordinator. The cluster of the Department Alumni Association functions as College Alumni Association.

College Coordinator .. Smt. Rincy T.P.  
(Dept. of History)

9. Network Resource Centre/Edusat/ INFLIBNET

Staff Coordinator .. Sri.Renjithkumar K.C.  
(Dep. Of Political Science)

10. SC/ST Grievance Redressal Cell Sri. Suresh A.K.



(Dept of Psychology)

## **E. Student Support**

### *1. Career and Counselling Cell*

The cell functions as a support service to the students of the college. It offers personality development classes and imparts information about various career options to the students. Career counseling is inevitable for every student who aims high in career development. The Cell contributes much towards career orientation and the counseling service offered by the Cell helps the students to solve problems related to adolescence.

Asst.Professor in Charge ..                      Sri.C.M. Shanmughan  
(Dep.of History)

### *2. Campus Recruitment and Placement Cell*

The cell undertakes the task of identifying and attracting prospective employers to the campus.

Asst.Professor in Charge ..                      Dr. E. Murali  
(Dep.of Commerce)

### *3. Entry in Service Coaching Class*

The centre offers coaching to students for competitive examinations.

Staff Coordinator ..                      Smt. Rincy T.P.  
(Dep.of History)

### *4. Equal Opportunity Centre*

Equal Opportunity Centre aims at ensuring equity and equal opportunity to the community at large in the college. The Centre organizes motivation training programmes for the students belonging to the disadvantaged sections of the society. The Centre also conducts various vocational training programmes.

Staff Coordinator ..                      Sri.P.K.Vijayan  
(Dep.of Commerce)

### *5. Scholarships*

The students of the college are eligible for various scholarships offered by State and Central Governments. They should contact college office as per the notifications.

Asst.Professor in Charge .. Dr. Deepa Paul  
(Dep.of Commerce)

6. *Remedial Coaching Sponsored by U.G.C*

The U.G.C. sponsored Remedial Coaching Classes are conducted for the students belonging to SC/ST/OBC (non-creamy layer)/Minority Community / BPL sections of the society in order to improve their academic and communication skills and also to reduce their dropout rate in the academic sector.

Coordinator .. Smt. Manju K.V.  
(Dep.of Commerce)

7. *U.G.C.NET/JRF Coaching*

NET/JRF Coaching classes are conducted for postgraduate students of the college.

Coordinator .. Dr.T.G.Saji  
(Dep.of Commerce)

8. *Tutorial System*

Each and every student of this college gets personal attention from their tutors. The students are divided into small groups and put under the personal supervision of a tutor. Tutorial sessions supplement the lecture class with additional information, knowledge, and guidance. The tutor is a personal guide and counselor to his/her tutee. Tutors monitor the all-round progress of the students and keep a record of it. Besides the tutors, there will be a class teacher for each class to take care of the pedagogical and administrative needs of the students of the class

Coordinator .. Smt.V.P.Liji

(Dep.of Commerce)

9. *Computer Training Programme*

In order to make each and every student of the college computer literate, computer facilities are provided under the financial assistance from the U.G.C., Local Area Development Fund of the Thrissur M.P.and Special Development Fund of the Ollur M.L.A. The computer education programmes are conducted through the sponsorship of PTA.

Staff Coordinator ..

Sri. E. Murali

(Dep. Of Commerce)

10. *Physical Fitness Centre*

A well-equipped Fitness Centre is functioning in the college for the fitness training of the students.

Asst.Professor in Charge ..

Sri.C.K.Tomas

(Phy.Edn.Dept.)

11. *Sports & Games Facilities*

The college offers sports and games facilities to the students under the Physical Education Department.

Staff Coordinator ..

Sri.C.K.Thomas

(Phy.Edn.Dept.)

12. *Canteen Committee/Noon Meal Programme*

The Students of the college are provided with noon meal at a subsidized price through this programme. The programme functions under the sponsorship of the faculty.

Staff Coordinator ..

Sri. Siyar Manuraj

(Dep.of Economics)

13. *Co-operative Society*

The co-operative Society functioning in the college has all the staff as members and students as its associate members. The Co-operative Society is

affiliated to Calicut University Central Co-operative Society. It functions for the benefit of the college community and supplies books and stationery at subsidized rates.

Secretary .. Sri.Rajkumar S.V.  
(Dep.of Commerce)

*14. College Website*

The college website gives detailed information about the history of the college, the programmes offered in the college, various facilities in the college and also the academic events in the college.

Asst.Professor in Charge .. Sri.N.J. Johnson  
(Dep.of Commerce)

*15. College Handbook and Calendar*

The College Handbook and Calendar (Part I & II) is a comprehensive source of all areas of information regarding the college. The book gives detailed information regarding the history of the college, various academic programmes offered in the college, the procedure of admission, rules of reservation, student evaluation, talent clubs, associations, student support facilities, discipline rules, laws and bye-laws of various associations/ bodies in the college and the directory of important telephone numbers and websites. A copy of it is distributed to all the students and teaching and non-teaching staff of the college.

Asst.Professor in Charge .. Sri.Sony Augustine  
(Dept.of English)  
.. Smt. Maganbala T.  
(Dept.of.English)

*16. College Magazine Staff Editor* Smt. Kavitha P.  
(Dept.of English)

*17. College Union Staff Advisor* Sri. Renjithkumar K.C.

	(Dep. Of Political Science)
18. WWS	Sri. P. K. Vijayan (Dept. of Commerce)
19. SSP	Sri. Sony Augustine (Dept of English)
20. CCSS	Dr. E. Murali (Dept. of Commerce)
21. ASAP	Sri. Eldhose K.V. (Dept. of Commerce)
22. Community College	Sri. Suresh A.K. (Dept. of Psychology)
23. RUSA	Dr. T.G. Saji (Dept. of Commerce)
24. Biometric Punching Nodal Officer	Smt. Manju K.R (Dept. of Malayalam)

#### 4 .GREENS

Campus Greens is a group of students who have volunteered to make the campus lush green. Under the committed leadership of the teaching and non-teaching staff they are actively involved in converting the sprawling wilderness of the campus into a well cultivated green field. They are engaged in campus beautification, vegetable cultivation, seed generation and preservation of trees. Greens tries to mould a new generation of students who are not ashamed but proud of the smell of the soil on their hands. The greens is engaged in:

1. Bhoomithra .. Dr. Sijo Varghese C.  
(Dept.of English)  
Staff Coordinator

#### 5. COLLEGE LIBRARY & BOOK BANK

### *College Library*

The General Library of the college has got a collection of 42, 219 books and it subscribes to 27 magazines/periodicals and also 6 newspapers. It has got internet connectivity and has access to INFLIBNET. The Library has open stack access and is open to all the students and members of staff of the college from 8.30 am to 5 pm on all working days. Students make good use of the library during free class hours, intervals, and also before and after the class hours. Apart from the General Library, the Department of English, Economics, History and Commerce are issued with around 1000 books each in order to be kept in the Department for the quick reference of the students and faculty.

### *Book Bank*

A book bank is functioning in every Department of the college. The books to Book Bank are contributed by retired faculty, alumni, faculty, parents and other well-wishers of the college. Once in an academic year the Departments conduct a Book Exhibition in order to make the students familiar with the titles.

Staff Coordinator

..

Dr.AjithaT.S.

(Dept.of Sanskrit)

## 7. COLLEGE DISCIPLINE RULES

1. Be clean and decorous in your dress, language and behaviour.
2. In your speech and behaviour be guided by your sense of honour and self-respect.
3. Order and restrain should characterize your conduct at all times.
4. Perfect silence should be maintained in the reading room and library.
5. Utilize the amenities of the library, reading room and common room during free hours.
6. When a teacher or an official visitor enters your class you should rise and remain standing until she/he takes her/his seat or desires you to resume yours.

7. When changing classes proceed from one room to another quietly, moving in a line as far as possible and keeping to the left, leaving space for those coming from the opposite direction.
8. Do not enter or leave a class in session without the permission of the teacher.
9. Do not participate in (a) any agitation directed against the constituted authority, (b) any meeting likely to excite disloyalty or disaffection towards the Government, (c) any movement likely to promote communal ill-feeling.
10. Do not join or work for any organization outside the college without the written permission of the principal.
11. Except the meetings of the various college associations approved by the Principal do not address any gathering within the college campus without the special permission of the Principal.
12. Do not disfigure college walls, furniture, equipment, etc. with writing or engravings of any description whatsoever and do not tamper with or damage electrical or plumbing materials, furniture, library books, news papers, magazines etc. of the college.
13. The actual loss caused to furniture, tools, equipment etc. of the college during strike period due to the violent action of students will be made good by imposing collective fines on all students of the college as per Government Order.
14. Smoking and consumption of alcohol and narcotics are strictly prohibited in the college premises.
15. The use of mobile phone is strictly prohibited in the college.
16. The two wheelers of students are not allowed beyond the parking area meant for the students near the college gate. Students are not allowed to ride on their vehicles inside the college campus.
17. In case of doubts and difficulties or for redressal of grievances consult the Staff Convener of the Grievances Redressal Cells or your tutor/class teacher.

18. You can intimate your complaints, grievances and suggestions etc. to the college authorities through the Suggestions and Grievance Box.

19. When you have doubts on any matter of college discipline consult the Principal before making your final decision.

20. Make representation on college affairs to higher/outside authorities only through the Principal and to the Principal only through the staff advisor or your tutor/class teacher.

21. An identity card will be issued to each student at the time of admission without any fee. If the identity card is lost only one duplicate identity card will be issued to the student, during the course of study, with the specific recommendation of the head of the department and on payment Rs.30 being the cost of the duplicate identity card. The identity card should be produced in the college campus on demand by any staff of this college.

## 7. THE COLLEGE STAFF

### STAFF LIST – TEACHING STAFF (2015-16)

Sl.No	Name	Designation	Qualification
1	Sri. U S Mohanan	Principal	M.Com, L.L.B.
2	Sri. C. K. Thomas	Vice Principal	M.Ped., M.Phil.
3	Sri. Satheesh K.V	Asst. Professor, English	M.A, B.Ed., NET
4	Sri Dennis Joseph Anatty	Asst. Professor, English	M.A, M.Phil., B.Ed., NET
5	Smt Priya Ravinath	Asst. Professor, English	M.A, NET
6	Smt. Maganbala T	Asst. Professor, English	M.A, M.Phil.
7	Sri. Sony Augustine	Asst. Professor, English	M.A, B.Ed., NET
8	Smt.Lakshmi. G Menon	Asst. Professor, English	M.A, B.Ed., NET
9	Smt. Rajani K R	Asst. Professor, English	M.A, B.Ed., NET
10	Smt. Razeena P R	Asst. Professor, English	M.A, B.Ed., NET, PG Diploma in Journalism
11	Dr.Sijo Varghese C	Asst. Professor, English	M.A, B.Ed., NET, Ph.D.
12	Smt. Kavitha P	Asst. Professor, English	M.A, B.Ed., NET
13	Dr.B.Vijayakumar	Asst. Professor, Hindi	M.A, M.Phil., NET, Ph.D., Diploma in Translation



14	Dr. T.S. Ajitha	Asst. Professor, Sanskrit	M.A, B.Ed., NET, M.Phil., Ph.D.
15	Smt. Manju K R	Asst. Professor, Malayalam	M.A, B.Ed., NET
16	Sri.Siyar Manuraj	Asst. Professor, Economics	M.A, M.Ed., B.Ed., NET
17	Dr . Ramya R	Asst. Professor, Economics	M.A., NET, Ph.D.
18	Smt. T.L.Soni	Asst. Professor, Economics	M.A, M.Phil. B.Ed., NET
19	Smt. R.Smitha	Asst. Professor, Economics	M.A, B.Ed., NET
20	Smt. Sangeetha P.G	Asst. Professor, Economics	M.A, B.Ed., NET
21	Smt.Nancy G	Asst. Professor, Economics	M.A, B.Ed., NET
22	Smt. D.Sreeparvathi	Asst. Professor, History	M.A, NET, PG Diploma in Journalism
23	Sri. Shanmughan C.M	Asst. Professor, History	M.A, B.Ed., NET
24	Smt. Animol Jacob,	Asst. Professor, History	M.A, B.Ed., NET
25	Smt.Sini.P.M. ,	Asst. Professor, History	M.A., NET, PGDCA
26	Smt. Rincy. T.P	Asst. Professor, History	M.A, B.Ed., NET
27	Smt.Saritha.V.C	Asst. Professor, History	M.A, NET
28	Sri Aneesh K	FDP Substitute, History	M.A, M.Phil., NET
29	Dr. E Murali	Asso. Professor, Commerce	M.Com, MBA, MTM, M.Phil., Ph.D
30	Sri. S.V.Rajkumar	Asst. Professor, Commerce	M.Com, NET, PGDIM, ATC
31	Sri. P.K. Vijayan,	Asst. Professor, Commerce	M.Com, NET,
32	Dr.T.G.Saji	Asst. Professor, Commerce	M.Com, M.Phil., MBA, Ph.D., NET,
33	Smt. V.P. Liji	Asst. Professor, Commerce	M.Com, NET,
34	Sri. Johnson N.J.	Asst. Professor, Commerce	M.Com, NET,
35	Dr. Deepa Paul	Asst. Professor, Commerce	M.Com, Ph.D, B.Ed., NET,
36	Sri. Eldhose K V	Asst. Professor, Commerce	M.Com, M.Phil., B.Ed., SET., NET,
37	Sri. Ratheesh K Nair	Asst. Professor, Commerce	M.Com, B.ED., NET,
38	Smt. Manju K V	Asst. Professor, Commerce	M.Com, B.ED., SET., NET,
39	Smt. Bhasura Valsan K.	Asst. Professor, Commerce	M.Com, M.Phil., B.ED., LLB, SET, NET,
40	Sri. Kanakachandran C R	FDP Substitute Commerce	M.Com, MBA., B.ED., SET, NET,
41	Smt. Leena K.P	FDP Substitute Commerce	M.Com, B.ED., NET,
42	Smt. Flowery Francis,	Asst. Professor, Statistics	M.Sc., M.Phil., NET

43	Sri. Ranjith Kumar K. C	Asst. Professor, Politics	M.A, M.Phil., NET,
44	Sri.Suresh. A K	Asst. Professor, Psychology	M.A., NET,
45	Smt Sujisha T G	Asst. Professor, Psychology	M.A., M.Phil., NET,

46	Smt. Rekha Chitra V.K.	Guest Lecturer	English	M.Sc
47	Smt. Hima P.K.	Guest Lecturer	English	M.Sc,B.Ed
48	Smt. Nitha K.N.	Guest Lecturer	English	M.Sc
49	Smt. Ramya G.U.	Guest Lecturer	Economics	M.A, B.ED., NET
50	Sri.Akhilesh K.P.	Guest Lecturer	Psychology	M.Sc., NET
51	Smt. V.A.Ajitha	Guest Lecturer	Psychology	M.Sc., NET
52	Smt. Shina M.K.	Guest Lecturer	Computer Science	M.Sc
53	Smt. Dayana David	Guest Lecturer	Computer Science	M.C.A., NET
54	Sri. Jerry Johnson	Guest Lecturer	Computer Science	M.C.A.
55	Smt. Remya Ravindran A.	Guest Lecturer	Mathematics	M.Sc., M.Phil.
56	Smt. Nimmy V.	Guest Lecturer	Statistics	M.SC.

### STAFF LIST (NON TEACHING STAFF)-2015-16

Sl.No.	Name	Designation
1	Sudhakaran M K	Sr Supdt
2	Rajesh V	Head Accountant
3	Jayachandrika A C	Senior Clerk
4	Ayyappadassan N R	Clerk
5	Praseetha T G	Clerk
6	Indira V S	Clerk
7	Thomas C D	Clerk
8	Vidya K.A	Clerk

9	Jasmine C. Louis	Clerk
10	Vacant	
11	Annie K L	Sel.Gr Typist
12	Siju T N	L D Typist
13	Sathis Kumar	Librarian Gr. IV
14	Baby C C	Attender
15	Ravikumar C R	Attender
16	Dixon V S	Attender
17	Smitha V	Attender
18	Sudha C S	Office Attendant
19	Joyson V J	Office Attendant
20	Sajan J G	Office Attendant
21	Varghese P	Office Attendant
22	Vellakutty P A	Office Attendant
23	Ramesan C K	Office Attendant
24	Lissy P D	Office Attendant
25	Jeeja T K	Sanitation Worker
26	Vinodini K	Sanitation Worker
27	Pushparjini T K	Sweeper
28	Kochuthressia P J	Sweeper
29	Abish A A	Night watchman
30	Blesson K M	Night watchman

## 8. COLLEGE ALMANAC FOR 2015-2016

JUNE 2015

Date	Days of the Week	Particulars	No.of Working days
1	Mon.		1
2	Tue.		2
3	Wed.		3

4	Thu.		4
5	Fri.		5
6	Sat.		
7	Sun.		
8	Mon.		6
<b>9</b>	Tue.		7
10	Wed.		8
11	Thu.		9
12	Fri.		10
13	Sat.	Second Saturday	
14	Sun.		
15	Mon.		11
<b>16</b>	Tue.		12
17	Wed.		13
18	Thu.		14
19	Fri.		15
20	Sat.		
21	Sun.		
22	Mon.		16
<b>23</b>	Tue.		17
24	Wed.		18
25	Thu.		19
26	Fri.		20
27	Sat.		

28	Sun.		
29	Mon.		21
<b>30</b>	Tue.		22

Total number of working days during the month – 22

### JULY 2015

Date	Days of the Week	Particulars	No. of Working days
1	Wed.		1
2	Thu.		2
3	Fri.		3
4	Sat.		
5	Sun.		
6	Mon.		4
<b>7</b>	Tue.		5
8	Wed.		6
9	Thu.		7
10	Fri.		8
11	Sat.	Second Saturday	
12	Sun.		
13	Mon.		9

<b>14</b>	Tue.		10
15	Wed.		11
16	Thu.		12
17	Fri.		13
18	Sat.	Id-ul-fitr	
19	Sun.		
20	Mon.		14
<b>21</b>	Tue.		15
22	Wed.		16
23	Thu.		17
24	Fri.		18
25	Sat.		
26	Sun.		
27	Mon.		19
<b>28</b>	Tue.		20
29	Wed.		21
30	Thu.		22
31	Fri.		23

Total number of working days during the month – 23

AUGUST 2015

Date	Days of the Week	Particulars	No.of Working days
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1	Sat.		
2	Sun.		
3	Mon.		1
<b>4</b>	Tue.		2
5	Wed.		3
6	Thu.		4
7	Fri.		5
8	Sat.	Second Saturday	
9	Sun.		
10	Mon.		6
<b>11</b>	Tue.		7
12	Wed.		8
13	Thu.		9
14	Fri.	Karkadaka Vavu	
15	Sat.	Independence Day	
16	Sun.		
17	Mon.		10
<b>18</b>	Tue.		11
19	Wed.		12
20	Thu.		13
21	Fri.		14
22	Sat.		
23	Sun.		..
24	Mon.		15

<b>25</b>	Tue.		16
26	Wed.		17
27	Thu.		18
28	Fri.	Thiruvonam	
29	Sat.		
30	Sun.		
31	Mon.		19

Total number of working days during the month - 19

SEPTEMBER 2015

Date	Days of the Week	Particulars	No.of Working days
<b>1</b>	Tue.		1
2	Wed.		2
3	Thu.		3
4	Fri.		4
5	Sat.	Sree Krishna Jayanthi	
6	Sun.		
7	Mon.		5
<b>8</b>	Tue.		6
9	Wed.		7
10	Thu.		8
11	Fri.		9



12	Sat.	Second Saturday	
13	Sun.		
14	Mon.		10
<b>15</b>	Tue.		11
16	Wed.		12
17	Thu.		13
18	Fri.		14
19	Sat.		
20	Sun.		
21	Mon.	Sree Narayana Guru Samadhi	
<b>22</b>	Tue.		15
23	Wed.		16
24	Thu.	Bakrid	
25	Fri.		17
26	Sat.		
27	Sun.		
28	Mon.		18
<b>29</b>	Tue.		19
30	Wed.		20

Total number of working days during the month – 20

OCTOBER 2015

Date	Days of the	Particulars	No.of Working
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	Week		days
1	Thu.		1
2	Fri.	Gandhi Jayanthi	
3	Sat.		
4	Sun.		
5	Mon.		2
<b>6</b>	Tue.		3
7	Wed.		4
8	Thu.		5
9	Fri.		6
10	Sat.	Second Saturday	
11	Sun.		
12	Mon.		7
<b>13</b>	Tue.		8
14	Wed.		9
15	Thu.		10
16	Fri.		11
17	Sat.		
18	Sun.		
19	Mon.		12
<b>20</b>	Tue.		13
21	Wed.		14
22	Thu.	Mahanavamai	
23	Fri.	Vijayadasami	

24	Sat.	Muharam	
25	Sun.		
26	Mon.		15
<b>27</b>	Tue.		16
28	Wed.		17
29	Thu.		18
30	Fri.		19
31	Sat.		

Total number of working days during the month – 19

#### NOVEMBER 2015

Date	Days of the Week	Particulars	No.of Working days
1	Sun.		
2	Mon.		1
<b>3</b>	Tue.		2
4	Wed.		3
5	Thu.		4
6	Fri.		5
7	Sat.		

8	Sun.		
9	Mon.		6
<b>10</b>	Tue.	Deepavali	
11	Wed.		7
12	Thu.		8
13	Fri.		9
14	Sat.	Second Saturday	
15	Sun.		
16	Mon.		10
<b>17</b>	Tue.		11
18	Wed.		12
19	Thu.		13
20	Fri.		14
21	Sat.		
22	Sun.		
23	Mon.		15
<b>24</b>	Tue.		16
25	Wed.		17
26	Thu.		18
27	Fri.		19
28	Sat.		
29	Sun.		
30	Mon.		20

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Total number of working days during the month – 20

DECEMBER 2015

Date	Days of the Week	Particulars	No.of Working days
<b>1</b>	Tue.		1
2	Wed.		2
3	Thu.		3
4	Fri.		4
5	Sat.		
6	Sun.		
7	Mon.		5
<b>8</b>	Tue.		6
9	Wed.		7
10	Thu.		8
11	Fri.		9
12	Sat.	Second Saturday	
13	Sun.		
14	Mon.		10
<b>15</b>	Tue.		11
16	Wed.		12
17	Thu.		13
18	Fri.		14
19	Sat.		

20	Sun.		
21	Mon.		15
<b>22</b>	Tue.		16
23	Wed.		17
24	Thu.	Milad-i-Sherif	
25	Fri.	Christmas	
26	Sat.		
27	Sun.		
28	Mon.		18
<b>29</b>	Tue.		19
30	Wed.		20
31	Thu.		21
..			..
..			..

Total number of working days during the month – 21

#### JANUARY 2016

Date	Days of the Week	Particulars	No.of Working days
1	Fri.		1
2	Sat.		
3	Sun.		
4	Mon.		2
<b>5</b>	Tue.		3
6	Wed.		4

7	Thu.		5
8	Fri.		6
9	Sat.	Second Saturday	
10	Sun.		..
11	Mon.		7
<b>12</b>	Tue.		8
13	Wed.		9
14	Thu.		10
15	Fri.		11
16	Sat.		
17	Sun.		
18	Mon.		12
<b>19</b>	Tue.		13
20	Wed.		14
21	Thu.		15
22	Fri.		16
23	Sat.		
24	Sun.		
25	Mon.		17
<b>26</b>	Tue.	Republic Day	
27	Wed.		18
28	Thu.		19
29	Fri.		20
30	Sat.		

31	Sun.		

Total number of working days during the month – 20

FEBRUARY 2016

Date	Days of the Week	Particulars	No.of Working days
1	Mon.		1
2	Tue.		2
3	Wed.		3
4	Thu.		4
5	Fri.		5
6	Sat.		
7	<b>Sun.</b>		
8	Mon.		6
9	Tue.		7
10	Wed.		8
11	Thu.		9
12	Fri.		10
13	Sat.	Second Saturday	
14	<b>Sun.</b>		
15	Mon.		11
16	Tue.		12
17	Wed.		13
18	Thu.		14
19	Fri.		15
20	Sat.		



21	<b>Sun.</b>		
22	Mon.		16
<b>23</b>	Tue.		17
24	Wed.		18
25	Thu.		19
26	Fri.		20
27	<b>Sat.</b>		
28	Sun.		
29	Mon.		21

Total number of working days during the month – 21

MARCH 2016

Date	Days of the Week	Particulars	No.of Working days
1	Tue.		1
<b>2</b>	Wed.		2
3	Thu.		3
4	Fri.		4
5	Sat.		
6	<b>Sun.</b>		
7	Mon.		5
8	Tue.		6
<b>9</b>	Wed.		7
10	Thu.		8

11	Fri.		9
12	Sat.	Second Saturday	
13	<b>Sun.</b>		
14	Mon.		10
15	Tue.		11
<b>16</b>	Wed.		12
17	Thu.		13
18	Fri.		14
19	Sat.		
20	<b>Sun.</b>		
21	Mon.		15
22	Tue.		16
<b>23</b>	Wed.		17
24	Thu.		18
25	Fri.		19
26	<b>Sat.</b>		
27	Sun.		
28	Mon.		20
29	Tue.		21
30	Wed.		22
31	Thu.	College closes for summer vacation	23
..			..
..			..

Total number of working days during the month – 23

## 9. GENERAL TIME TABLE 2015-2016

### Monday

Class	Hours				
	1	2	3	4	5
S1/S2 BBA	Commerce	Commerce	Commerce	Commerce	Commerce
S1/S2 B.Com.	Commerce	English	Commerce	Language	English
S1/S2 BA Economics	English	Language	Economics	English	Politics
S1/S2 BA English	English	Language	English	English	Politics
S1/S2 BA History	English	Language	History	Economics	History
S3/S4 BBA	Commerce	Commerce	Commerce	Commerce	Commerce
S3/S4 B.Com.	Commerce	Commerce/ Statistics	Commerce	Commerce	Commerce
S3/S4 BA Economics	English	Economics	Language	Politics	Economics
S3/S4 BA English	English	History	Language	English	English
S3/S4 BA History	Economics	Politics	Language	English	History
S5/S6 BBA	Commerce	(oc)/Commerce	Commerce	Commerce	Commerce
S5/S6 B.Com.	Commerce	(oc)/Commerce	Commerce	Commerce	Commerce
S5/S6 BA Economics	Economics	(oc)/Economics	Economics	Economics	Economics
S5/S6 BA English	English	(oc)/English	English	English	English
S5/S6 BA History	History	(oc)/ History	History	History	History
S1/S2 M.Com	Commerce	Commerce	Commerce	Commerce	Statistics
S1/S2 MA Economics	Economics	Statistics	Economics	Economics	Economics
S1/S2 MA English	English	English	English	English	English

S1/S2 MA History	History	History	History	History	History
S3/S4 M.Com	Commerce	Commerce	Commerce	Commerce	Commerce
S3/S4 MA Economics	Economics	Economics	Economics	Economics	Economics
S3/S4 MA English	English	English	English	English	English
S3/S4 MA History	History	History	History	History	History

## Tuesday

Class	Hours				
	1	2	3	4	5
S1/S2 BBA	Commerce	Commerce	Commerce	Commerce	Commerce
S1/S2 B.Com.	Language	Commerce	English	English	Commerce
S1/S2 BA Economics	Economics	English	English	History	Language
S1/S2 BA English	English	History	English	English	Language
S1/S2 BA History	English	Politics	Economics	English	Language
S3/S4 BBA	Commerce	Commerce	Commerce	Commerce	Commerce
S3/S4 B.Com.	Commerce	Commerce/ Statistics	Commerce	Commerce	Commerce
S3/S4 BA Economics	Economics	Language	Economics	Politics	English
S3/S4 BA English	History	Language	Politics	English	English
S3/S4 BA History	History	Language	History	English	Economics
S5/S6 BBA	Commerce	Commerce	Commerce	Commerce	Commerce
S5/S6 B.Com.	Commerce	Commerce	Commerce	Commerce	Commerce
S5/S6 BA Economics	Economics	Economics	Economics	Economics	Economics
S5/S6 BA English	English	English	English	English	English

S5/S6 BA History	History	History	History	History	History
S1/S2 M.Com	Commerce	Commerce	Statistics	Commerce	Statistics
S1/S2 MA Economics	Statistics	Economics	Economics	Economics	Economics
S1/S2 MA English	English	English	English	English	English
S1/S2 MA History	History	History	History	History	History
S3/S4 M.Com	Commerce	Commerce	Commerce	Commerce	Commerce
S3/S4 MA Economics	Economics	Economics	Economics	Economics	Economics
S3/S4 MA English	English	English	English	English	English
S3/S4 MA History	History	History	History	History	History

### Wednesday

Class	Hours				
	1	2	3	4	5
S1/S2 BBA	Commerce	Commerce	Commerce	Commerce	Commerce
S1/S2 B.Com.	Commerce	Commerce	English	Language	English
S1/S2 BA Economics	Politics	Language	English	Economics	English
S1/S2 BA English	Politics	Language	English	Economics	English
S1/S2 BA History	History	Language	English	English	History
S3/S4 BBA	Commerce	Commerce	Commerce	Commerce	Commerce
S3/S4 B.Com.	Commerce	Commerce	Commerce	Commerce/ Statistics	Commerce
S3/S4 BA Economics	English	Economics	Language	Economics	History

S3/S4 BA English	English	Politics	Language	History	English
S3/S4 BA History	English	History	Language	History	Politics
S5/S6 BBA	Commerce	Commerce	(oc)/Commerce	Commerce	Commerce
S5/S6 B.Com.	Commerce	Commerce	(oc)/Commerce	Commerce	Commerce
S5/S6 BA Economics	Economics	Economics	(oc)/Economics	Economics	Economics
S5/S6 BA English	English	English	(oc)/English	English	English
S5/S6 BA History	History	History	(oc)/History	History	History
S1/S2 M.Com	Commerce	Commerce	Statistics	Commerce	Statistics
S1/S2 MA Economics	Economics	Economics	Economics	Statistics	Economics
S1/S2 MA English	English	English	English	English	English
S1/S2 MA History	History	History	History	History	History
S3/S4 M.Com	Commerce	Commerce	Commerce	Commerce	Commerce
S3/S4 MA Economics	Economics	Economics	Economics	Economics	Economics
S3/S4 MA English	English	English	English	English	English
S3/S4 MA History	History	History	History	History	History

### Thursday

Class	Hours				
	1	2	3	4	5
S1/S2 BBA	Commerce	Commerce	Commerce	Commerce	Commerce
S1/S2 B.Com.	English	Commerce	Commerce	Language	Commerce
S1/S2 BA Economics	Economics	History	English	Economics	English

S1/S2 BA English	English	History	English	English	English
S1/S2 BA History	English	Politics	Economics	English	History
S3/S4 BBA	Commerce	Commerce	Commerce	Commerce	Commerce
S3/S4 B.Com.	Commerce	Commerce	Commerce	Commerce/ Statistics	Commerce
S3/S4 BA Economics	Language	English	Economics	History	Economics
S3/S4 BA English	Language	English	Politics	English	English
S3/S4 BA History	Language	English	History	Politics	History
S5/S6 BBA	Commerce	Commerce	Commerce	(oc)/Commerce	Commerce
S5/S6 B.Com.	Commerce	Commerce	Commerce	(oc)/Commerce	Commerce
S5/S6 BA Economics	Economics	Economics	Economics	(oc)/Economics	Economics
S5/S6 BA English	English	English	English	(oc)/English	English
S5/S6 BA History	History	History	History	(oc)/History	History
S1/S2 M.Com	Commerce	Statistics	Commerce	Commerce	Statistics
S1/S2 MA Economics	Economics	Economics	Statistics	Statistics	Economics
S1/S2 MA English	English	English	English	English	English
S1/S2 MA History	History	History	History	History	History
S3/S4 M.Com	Commerce	Commerce	Commerce	Commerce	Commerce
S3/S4 MA Economics	Economics	Economics	Economics	Economics	Economics
S3/S4 MA English	English	English	English	English	English
S3/S4 MA History	History	History	History	History	History

**Friday**

Class	Hours				
	1	2	3	4	5
S1/S2 BBA	Commerce	Commerce	Commerce	Commerce	Commerce
S1/S2 B.Com.	Commerce	English	Commerce	English	Language
S1/S2 BA Economics	Politics	English	Economics	Language	History
S1/S2 BA English	Politics	English	English	Language	English
S1/S2 BA History	History	English	Politics	Language	English
S3/S4 BBA	Commerce	Commerce	Commerce	Commerce	Commerce
S3/S4 B.Com.	Commerce	Commerce	Commerce	Commerce/ Statistics	Commerce
S3/S4 BA Economics	Economics	Language	History	Economics	Politics
S3/S4 BA English	English	Language	English	English	English
S3/S4 BA History	History	Language	Economics	English	History
S5/S6 BBA	Commerce	Commerce	Commerce	Commerce	Commerce
S5/S6 B.Com.	Commerce	Commerce	Commerce	Commerce	Commerce
S5/S6 BA Economics	Economics	Economics	Economics	Economics	Economics
S5/S6 BA English	English	English	English	English	English
S5/S6 BA History	History	History	History	History	History
S1/S2 M.Com	Statistics	Commerce	Commerce	Commerce	Commerce
S1/S2 MA Economics	Economics	Statistics	Economics	Economics	Economics
S1/S2 MA English	English	English	English	English	English
S1/S2 MA History	History	History	History	History	History
S3/S4 M.Com	Commerce	Commerce	Commerce	Commerce	Commerce
S3/S4 MA Economics	Economics	Economics	Economics	Economics	Economics



S3/S4 MA English	English	English	English	English	English
S3/S4 MA History	History	History	History	History	History

## 12. GROUP PERSONAL ACCIDENTS INSURANCE POLICY SCHEME FOR STUDENTS

Students safety Insurance Policy Scheme of the New India Assurance Company Limited, Divisional Office, Kollannur Building, P.B.No. 513, Palace Road, Thrissur – 680 020 has brought the students of Sri.C.Achutha Menon Government College, Thrissur under the purview of the insurance coverage.

### **Benefit (per Student) under the Policy**

	<b>Rs.</b>
1. Death	.. 10,000
2. Loss of two limbs/two eyes	.. 10,000
3. Loss of one limb/one eye	.. 5,000
4. Permanent total disablement	.. 10,000
5. Permanent Partial disablement	.. One percentage of disability
6. Reimbursement of expenses for	.. Upto Rs.500
Hospitalized treatment (accident only)	
Policy period cover any one accident	.. 5,00,000
Any one year	.. 5,00,000
1. Letter No. SW (4) 503/97 dated 9-6-1999 & 14-7-2000 of the Dean of Students Welfare, University of Calicut.	
2. Letter No. P & G 5/5514/90/Coll. Edn. Dated 30-8-1990 of the Director of Collegiate Education, Thiruvananthapuram.	
3. Letter dated 2-8-2000 of the Senior Divisional Manager, The New India Assurance Company Limited, Divisional Office, Thrissur – 680 020	

### 13. REMITTANCE OF FEES FOR UNIVERSITY PURPOSE

#### UNIVERSITY OF CALICUT

For Remittance to the Government Treasuries in Malappuram District.

Head of Account : 8443-00-106 PD Account of Calicut University

For Remittance to the Government Treasuries in the State:

Head of Account : 658-00-102-96 (09CUS)

For Remittance at S.B.T., Tenhipalam:

Head of Account : No. II Current Account of Finance Officer

#### UNIVERSITY INFORMATION CENTRE, THRISSUR

University Information Centre,

Institute of Advanced Study in Education Campus

(Govt. Training College), Palace Road,

Thrissur – 680 020

Candidates residing outside the State are permitted to remit the fee either by Money Order payable to the Controller of Examinations or through Indian Postal Order payable to the Finance Officer, University of Calicut. If the amount is remitted by Money Order the purpose of the remittance should be mentioned in the M.O. coupon itself, otherwise the M.O. will be rejected.

#### 1. OUR NATIONAL ANTHEM

P\~KW a\ A[n~\m-bl Pb-tl,  
`mcX `mKy hn[m~Xm;

]©m~y~p~kn-Ôp~p~Kp-P-dm~vpa-dm-[m~p  
{Zmhn-U~p-DÂj~e~p~hwKmN

hnÔy~p~ln-am-N~e~p~b~ap~\m~p~Kw-Km~p  
DÑe Pe[n XcwKm;

Xh ip` \mta PmtK~p  
Xh-ip` Bink amtK  
Kmtl Xh Pb-KmYm!

P\~KW awKfZmbI PbtI  
`mcX `mKy hn[m~Xm

PbtI! PbtI! PbtI!  
Pb Pb Pb PbtI!

This is the first of five stanzas composed by Poet Rabindranath Tagore, first sung at a meeting on 27-12-1911, first published in *Tattava Bodhini Pathrika* under the title “Bharat Vidhata” in January, 1912, translated into English by the Poet himself under the title “Morning Song of India” in 1919 and adopted as our National Anthem by the Constituent Assembly on 24-1-1950

The following is from Tagore’s own translation :-

“Thou art the Ruler of the minds of all people, Dispenser of India’s destiny. The name rouses the hearts of the Punjab, Sind, Gujarat and Maratta,

of the Dravid and Orissa and Bengal; it echoes in the hills of the Vindhya and Himalayas, mingles in the music of the Ganges and Jamuna and is chanted by the waves of the Indian sea. They pray for Thy blessings and sing Thy praise. The saving of all people waits in Thy hand, Thou Dispenser of India's destiny. Victory, Victory, Victory to Thee!"

